



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution

St. Paul Institute of Professional Studies

- Name of the Head of the institution

Dr. Sr. Alice Thomas

- Designation

Principal

- Does the institution function from its own campus?

Yes

- Phone No. of the Principal

07312499911

- Alternate phone No.

07312490114

- Mobile No. (Principal)

94950 13770

- Registered e-mail ID (Principal)

alicethermadom@gmail.com

- Address

7/1 Boundary Road, Near Lalaram Nagar

- City/Town

Indore

- State/UT

Madhya Pradesh

- Pin Code

452001

2.Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy)

26/09/2023

- Type of Institution

Co-education

- Location

Urban

• Financial Status **Self-financing**

• Name of the IQAC Co-ordinator/Director **Dr. Goldie Zaki**

• Phone No. **07314961355**

• Mobile No: **9993890151**

• IQAC e-mail ID **spips.iqac@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)) <https://spipsindore.com/naac/self-study-report-cycle-1/>

4.Was the Academic Calendar prepared for that year? **Yes**

• if yes, whether it is uploaded in the Institutional website Web link: <https://spipsindore.com/wp-content/uploads/2023/07/final-Plannerto-print-2023-24-1.pdf>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	3.12	2022	11/10/2022	10/10/2027

6.Date of Establishment of IQAC **13/03/2015**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
NA	NA	NA	Nil	NA

8.Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

9.No. of IQAC meetings held during the year **4**

• Were the minutes of IQAC meeting(s) and **Yes**

compliance to the decisions taken
uploaded on the institutional website?

- If No, please upload the minutes of the meeting(s) and Action Taken Report
- No File Uploaded

10. Did IQAC receive funding from any funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

- Attainment autonomous status.
- Refund of Course registration fee upto Rs. 1000 on successful completion of MOOC/Swayam/NPTEL course
- Research Policy to be strengthened. Dividing of faculty members into teams and allotting dedicated time to thoroughly discuss the propositions of their work and publish a promising research paper in a reputed and recognized journal or a book was done
- Setting up and Installation of Solar Panel.
- Field trip for subjects and a greater number of add-on and certificate courses introduced.

12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
<ul style="list-style-type: none"> • To initiate the process of attaining autonomous status. • Field trip for subjects. • Refund of Course registration fee upto Rs. 1000 on successful completion of MOOC/Swayam/NPTEL course • Dividing faculty members into teams and allotting dedicated time to thoroughly discuss the propositions of their work and publish a promising research paper in a reputed and recognized journal or a book • Research Policy to be strengthened. • Examination Committee to be formed and its role to be defined. • The IIC committee to be framed. • To enhance the skills of students, giving lead role in various committees and the various events. • Setting up and Installation of Solar Panel. • More number of add-on and certificate courses. • Invite a renowned personality for a special sessions • The Director and Principal to conduct special class wise meeting with the students and collected their Feedback 	<ul style="list-style-type: none"> • To initiate the process of attaining autonomous status as the College had received NAAC A Grade, and, got Autonomous Status from UGC from the academic session 2023-24 for the next 10 academic years, which is an additional feather in the achievement list of the college. Field trip for subjects would be introduced for the Academic Year 2024-25. • Refund of Course registration fee upto Rs. 1000 will be granted to the student on successful completion of MOOC/Swayam/NPTEL course • The faculty members are divided into teams and will be allotted dedicated time to thoroughly discuss the propositions of their work and publish a promising research paper in a reputed and recognized journal or a book before the end of Academic Year. • Research Policy is strengthened to promote faculty involvement in research and development activities and Management would grant financial assistance to the faculty members for research publication. • With a view to keep transparency in the autonomous examination process and to strengthen the examination cell, Examination Committee was formed and its role were defined. • The IIC committee was framed in order to promote internship, start-ups, certificate courses, skill development courses and artificial intelligence in college campus. • To enhance the

	<p>skills of students, they will be given lead role in various committees and the various events would be successfully conducted in students leadership. • Setting up and Installation of Solar Panel. • More number of add-on and certificate courses would be introduced so that the students get industry ready and hold good jobs in future. • The IQAC invited a renowned personality Rev. Dr. Arokiasamy Xavier, Principal, St. Joseph's College Autonomous, Tiruchirapalli as Resource Person for a special session on Character Building and Life Skills for students.</p> <p>The resource person took a session for faculty members as well. • In order to maintain a healthy and constructive bond between the Management and students and to enhance the quality of understanding and transparency by meeting the students, the Director and Principal conducted special class wise meeting with the students and collected their Feedback.</p>
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13. Was the AQAR placed before the statutory body? Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Body and Academic Council	12/08/2024

14. Was the institutional data submitted to AISHE ? Yes

- Year

Part A

Data of the Institution

1.Name of the Institution	St. Paul Institute of Professional Studies
• Name of the Head of the institution	Dr. Sr. Alice Thomas
• Designation	Principal
• Does the institution function from its own campus?	Yes
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• Pin Code	452001
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• Location	Urban
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<ul style="list-style-type: none"> • Refund of Course registration fee upto Rs. 1000 on successful completion of MOOC/Swayam/NPTEL course 	
<ul style="list-style-type: none"> • Research Policy to be strengthened. Dividing of faculty members into teams and allotting dedicated time to thoroughly discuss the propositions of their work and publish a promising research paper in a reputed and recognized journal or a book was done 	
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<div></div>	

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- Name of the statutory body

Name of the statutory body

Date of meeting(s)

Governing Body and Academic Council

12/08/2024

14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> • Year 	
Year	Date of Submission
2022-23	27/02/2024
15. Multidisciplinary / interdisciplinary	
<p>The synthesis of concepts and attributes from a variety of fields is made possible through interdisciplinary study. Concurrently, it caters to the unique characteristics of students and aids in the cultivation of valuable transferable skills. Offering the flexibility to choose subjects from both the sciences and humanities, as well as the opportunity to explore fine arts and sports, students are provided with a diverse range of options without the previous limitations. By creatively combining different disciplines, providing cutting-edge courses, flexible choices, and allowing multiple entry and exit points during the undergraduate program, students have the freedom to delve into their areas of interest and pursue their desired careers. Moreover, this approach nurtures intellectual curiosity, fosters critical thinking, encourages reflection, cultivates leadership and teamwork abilities, instills a sense of commitment, professionalism, and heightens individuals' awareness of their socio-cultural surroundings. St. Paul Institute of Professional Studies, Indore offers a list of elective subjects for all (B.A., B. Sc., B.B.A., B.C. A., B.Com.) including Banking and Insurance (Commerce only), Business Economics (Commerce only), Business Mathematics (Commerce only), Basic Principles of Business Studies (except B.Com. students), Fundamentals of Accounting (except B.Com. students), Communicative English (for all), Indian Political System (for all), NSS (for all), NCC (for all), Physical Education (for all), and Computer Fundamental (only for B. Sc. & B.C. A.). Additionally, there is a list of vocational subjects available for all (B.A., B. Sc., B.B.A., B.C. A., B.Com.) such as Web Designing, Personality Development, Electrical Beauty and Wellness, Salesmanship, Retail Management, Export & Import Management, E-Accounting & Taxation with GST, and Desktop Publishing. For BBA and B.Com. (Hons) students, there is an exclusive subject called Digital Marketing.</p>	
16. Academic bank of credits (ABC):	

The college has successfully applied on the ABC portal and registered the students on the same. The "Academic Bank of Credits" (ABC) is a fresh initiative by the UGC that was introduced under the new education policy. Its purpose is to enable students to have the freedom to choose various entry and exit points and learn at their own pace and in accordance with their individual interests. Additionally, it aids academic faculty in effectively managing and monitoring the credits that students have earned. The ABC seamlessly transfers national points and credits that students have obtained during their studies. It serves as a dependable resource for checking each student's credit history at any given point in time. The development of the ABC concept aimed to facilitate faculty and inspire students to adopt an interdisciplinary approach to education. The ultimate objective is to produce "qualified professionals" and foster their overall growth. The Academic Bank will assume responsibility for the initiation, cancellation, and confirmation of students' academic accounts. It will carry out various tasks, including the transfer and redemption of student credit balances, credit accumulation, and credit verification. Once students successfully complete a course and pass the corresponding assessments, credits will be automatically awarded to them. Academic credits earned by students have a maximum validity period of seven years, during which they can be redeemed. Students have the option to apply for direct admission to the second year of study at any university and redeem the credits they have earned. The credit system is categorized as follows: Certificate - 40 credits, Diploma - 40 credits, Degree - 40 credits, Degree with research - 40 credits, totaling 160 credits. The ABC system accepts both online and offline courses. In the current scenario, an interdisciplinary and multidisciplinary approach is crucial, and the introduction of the Academic Bank of Credits will bring about a significant transformation in the Indian education system.

17.Skill development:

The economic growth and societal progress of any nation rely on the abilities and expertise possessed by its population. Despite the positive impact of liberalization and globalization on the Indian economy, there is a significant demand for highly skilled graduates in key industries. However, there exists a disparity between the supply and demand of skilled workers, as the economy requires a greater number of them. In the field of higher education, it is essential for individuals to acquire the necessary knowledge and skills for various

employment opportunities in sectors such as education, healthcare, manufacturing, and services. By implementing competency-based learning, students are equipped with the tools to become successful leaders in their chosen fields. It is crucial for students to expand their perspectives beyond grades and focus on acquiring practical skills. Unfortunately, traditional forms of education often overlook these tangible experiences and the importance of new educational approaches. Our policy at SPIPS includes comprehensive programs that aim to prepare young individuals with the necessary skills for their future careers. The programs and courses offered at SPIPS are designed to cater to professional pathways. They consist of full-time modules that are credit-based, allowing students to accumulate credits for both skill development and general education. Upon completing the designated period, students will receive exit profiles at various levels, such as a Certificate, Diploma, or Advanced Diploma, based on the credits earned. This enables students to enhance their skills and competencies, thereby opening doors for career advancement or further education. Students have the flexibility to enter and exit the program multiple times, allowing them to seek employment opportunities after completing each level and return to further their education whenever necessary. The institute has established a Career, Skill development cell which diligently conducts various workshops for knowledge augmentation, and personality development programs at regular intervals to improve students' technical, vocational, and soft skills. Internship, Placement & Campus Recruitment Training, an institute established training cell, actively contributes to strengthening the current trends needed in business. Initiatives have been taken through the Institution's Entrepreneurship Cell to improve entrepreneurial knowledge and skills through structured training courses. SPIPS Entrepreneurship Cell organizes numerous activities like business plan competitions, ideation workshops, and start-up tales, which are presentations of start-up experiences by new and seasoned businesspeople on the practical considerations, difficulties, and challenges of entrepreneurship. At SPIPS we support students to think about choosing a career in self-employment by providing the requisite entrepreneurship guidance, Impact Lecture Series, Idea Sessions, Prototyping Competitions and Managerial abilities enhancing activities to support young entrepreneurs and to provide practical industry experience through industrial exposure.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Indian Education System is in need of a significant overhaul, as evidenced by the NEP 2020. The policy recognizes that India's unique position on the global stage is a direct result of its cultural advancements, the values of its civilized society, and the abundance of literature in various genres. Therefore, a complete redesign of the curriculum and pedagogy was necessary, starting from the foundational level. This redesign ensures that the education system has a strong grounding in the Indian and local context, encompassing culture, traditions, heritage, customs, language, philosophy, geography, ancient and contemporary knowledge, societal and scientific needs, as well as indigenous and traditional methods of learning. The primary objective of the National Education Policy is to restructure India's educational system. As part of this reform, students now have the freedom to select a language based on their interests. The goal of the policy is to fully develop a person's moral, social, intellectual, aesthetic, and physical faculties through a comprehensive, multidisciplinary education. To help students with their orientation, the college has introduced a range of activities and counselling sessions. All first-year students have been accurately registered and assigned topics of their choice on the Madhya Pradesh Department of Higher Education portal. Students are strongly encouraged to enroll in a sufficient number of IKS (Indian Knowledge Systems) courses to ensure that these courses account for at least 5% of the total required credits. These credits are counted towards the overall credits that students must complete in their primary area of focus. The remaining required credits for IKS are part of the Multidisciplinary courses, which are compulsory for all students. At SPIPS, we offer a diverse selection of IKS elective courses for students to choose from. These courses enable students to earn the necessary credits and explore subjects that are relevant to their chosen area of focus in their undergraduate degree. Additionally, students have the option of undertaking internships or apprenticeships in any of the subjects or fields covered by IKS. In addition to their designated degree subjects, students are also participating in additional related skill development programs.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-based education (OBE) is an instructional approach that prioritizes predetermined goals and results in course delivery and assessment. OBE is a recognized educational strategy and learning philosophy that centers all academic programs and instructional activities around specific "outcomes" that

students should be able to demonstrate upon completing the course. This method places significant importance on evaluating student performance based on results. In accordance with the decision made by the Government of Madhya Pradesh to align with the initiative led by Prime Minister Shri Narendra Modi, the institution has successfully implemented the New Education Policy for Outcome-Based Education. The implementation has been carried out under the guidance of the Director, Principal, College Coordinator, Admission Committee, and department heads, who have meticulously developed an action plan for incorporating OBE into various elective and vocational courses. The primary focus is on disciplines that incorporate experiential learning, aiming to enhance students' employability and develop their employability skills. Our main objective is to evaluate student performance and results at different levels through projects, fieldwork, and internships. The outcomes of a student's effective participation in a specific set of higher education experiences encompass a combination of knowledge, skills, abilities, attitudes, and understanding. Learning outcomes are defined prior to teaching, followed by the implementation of teaching and assessment methods that best facilitate the achievement of those outcomes and assess the level of attainment. At SPIPS, teaching and learning occur within a comprehensive system that encompasses classroom, departmental, and institutional levels.

20.Distance education/online education:

The New Education Policy 2020 places special importance on the utilization of online learning. As a result, SPIPS has devised plans to enhance the training materials, classroom resources, evaluation tools, profiles, and more, in order to facilitate seamless interaction. The college has its own e-care portal, along with the N-list, which our students are actively utilizing. NEP 2020 highlights the need for the establishment of virtual laboratories, where students can apply their theoretical knowledge and access course materials in various languages. The computer science department has taken the initiative to ensure that students make use of the virtual lab. As part of this initiative, students are provided with the opportunity to practice programming on an online editor and compiler. Moreover, the department intends to share this knowledge with students from other departments at an elementary level, so that they too can benefit from the virtual lab. This has been made possible due to the implementation of the new education policy, which allows students to choose interdisciplinary courses. Additionally, the department has also introduced online

assignments through a dedicated portal, which students are expected to complete. All teachers at the college are making use of the Google Classroom as an online education platform, which is expected to further strengthen with the introduction of the new education policy. The advent of Massive Online Open Course (MOOC), a form of distance education, marks a significant milestone in higher education. The Institution places great importance on enrolling in various MOOC courses to enable learners to enhance their expertise in diverse fields. Undoubtedly, MOOCs serve as a valuable learning tool and complement traditional university education, thus proving to be a beneficial mode of online learning.

Extended Profile

1.Programme

1.1	6
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1	1571
Total number of students during the year:	

File Description	Documents
Institutional data in Prescribed format	View File

2.2	471
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3	471
Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic	
3.1	6
Number of courses in all programmes during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	44
Number of full-time teachers during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.3	44
Number of sanctioned posts for the year:	

4.Institution	
4.1	150
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	47
Total number of Classrooms and Seminar halls	
4.3	148
Total number of computers on campus for academic purposes	
4.4	313 lakhs
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B	
CURRICULAR ASPECTS	

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

From the academic session 2023-24, the college got autonomous status and this is the first year of autonomy. Being an Autonomous college, St. Paul Institute of Professional Studies, Indore, initiated a dynamic approach to curriculum design and implementation, ensuring alignment with developmental priorities at local, national, regional, global levels and accordingly the course syllabuses were finalized through the Board of Studies. This commitment reflects the institute's core vision and mission. The curriculum integrates essential components such as student-led projects, internships, fieldwork, and mandatory social service for degree students, fostering a strong sense of responsibility toward society.

A key highlight of the institute is the class teachership system, which organizes monthly personal development (PD) activities, social engagement programs, field visits, and several best practices that contribute to the all-round development of students. Most curricula are developed to meet the highest academic standards while promoting practical learning experiences through value-added courses and internships.

The institute is guided by its vision: "To form global citizens with professionalism and efficiency, character and commitment, who will take our nation and the world to greater heights!"

Aligned with the objectives of the National Education Policy (NEP) 2020, the programs aim to nurture ethical values, critical thinking, creativity, and a spirit of service, ensuring that students are equipped to excel in their careers and contribute meaningfully to society.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://spipsindore.com/spips-core/pos-psos-cos/

1.1.2 - Number of Programmes where syllabus revision was carried out during the year**6**

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year**139**

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility**1.2.1 - Number of new courses introduced across all programmes offered during the year****91**

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The college is affiliated with Devi Ahilya Vishwavidyalaya, which means that the college doesn't have the freedom to design its own syllabus. However, the university's syllabus is comprehensive and includes a wide range of courses for students in the first, second, and third years. These courses are carefully structured to address important crosscutting issues like professional ethics, gender equality, human values, and environmental awareness. In the first year, students have a subject of Environmental Education to develop an understanding of environmental issues. In the second year, there are subjects such as Women Empowerment, Entrepreneurship Development, and Human Resources Management, all of which promote practical skills and knowledge. In the third year, students delve into Human Values and Professional Ethics, Indian Ethos in Management, and further courses in Human Resources Management and Entrepreneurship Development. This curriculum not only provides a well-rounded education but also inculcates values and awareness that are crucial in today's world. The University's curriculum offers a rich and diverse learning experience for students.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

12

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1298

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1571

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://spipsindore.com/spips-core/mandate-disclosure/
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://spipsindore.com/spips-core/mandate-disclosure/
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

568

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

220

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Teachers and academic support staff significantly contribute to students' development and growth, investing in their personal growth through regular interactions, internal assessments, and collaborative research assignments, ensuring student potential is personally assessed. Students' learning levels are assessed through internal academic tests, monthly quizzes, class presentations, Viva, academic club activities, department competitions, class involvement, leadership, personal career counseling, and subject teacher reviews. The program offers various advancement and teaching methods for learners, including learning materials, notes on E-Care portal, personal doubt clearing sessions, skill development programs, career counseling, collaboration on research projects and assignments, and leadership training for class representatives, college and house office bearers. The role involves organizing department and college-level activities, acting as a Masters of Ceremonies, and promoting student exchange programs and intercollegiate competitions. The role also involves teaching methods like bridge courses, remedial classes, English and Communication classes, peer group assignments, mentoring, and counseling. Since the college's inception, the implementation of a Mentoring System has significantly improved teacher-student relationships and identified slow and advanced learners. Based on each Mentor's report, the college has organized Remedial Classes for slow learners, institutionalizing these classes. Need-Based remedial classes have proven beneficial to students and the college. The institutional practice of the Mentoring System has enhanced the campus environment by increasing contact hours between mentors and students, improving attendance records, reducing dropout rates, identifying slow learners for remedial classes, and encouraging advanced learners.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://spipsindore.com/naac/criteria-ii/2-2-catering-to-students-diversity/

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
30/06/2024	1571	44

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The College is enhancing its learning environment to prioritize student engagement and is actively implementing student-centric methods. Faculty members are incorporating various assessment methods, including monthly quizzes, class tests, assignments, presentations, projects, and mock viva, to enhance the teaching-learning and evaluation process. Teachers use local context and ICT tools to enhance student learning experiences. **Experiential Learning:** It is a key aspect of the program, involving students engaging in field projects, creative methodologies, mock parliaments, science exhibitions, commerce and management fests, industry visits, internships, expert guests, and alumni interaction sessions. **Participative Learning:** Students are given responsibility for organizing events and designing notice boards to learn concepts. They participate in activities like class room games, discussions in form of PD activities in department and common soft boards, poster making competitions, creative writing competitions, and student volunteer-ship in college events. **Problem-Solving Method:** Students are encouraged to learn through curiosity enhancement methods like case studies, company studies, and research articles, which enhance their results and behaviors by linking theory with practice, applying knowledge, and participating actively in learning. **Creative Methods of Teachings:** Innovative teaching methods include personality development-based

class activities, introducing lessons with illustrations, relating life situations, and using mock viva flipped classrooms.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://spipsindore.com/naac/criteria-ii/2-3-teaching-learning-process/

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

All the 100% teachers are trained and are well equipped for ICT enabled teaching. SPIPS is equipped with ICT tools in education the changing the landscape of modern learning.

Access to Information and Resources through Learning Management Systems (LMS): Our college provides the ICT tools for the students and educators which is an access to a wealth of information and resources.

Online Collaboration Tools: Tools such as Google Suite, which includes Google forms, Google spreadsheet and Google Drive, Microsoft Office 365 are commonly used.

Virtual Classroom Platforms: Virtual classroom platforms like Zoom, Microsoft Teams, and Google Meet have been used in colleges for conducting online classes ,Guest talks, webinars which are National and International, Expert talks and virtual lectures.

Online Assessment Tools: Our college using the Online assessment tools like E-Care Online Exam, Quizzez and Kahoot! Which are used for conducting online quizzes, tests, and exams.

E-Care for Student Information Systems : E-Care is a platform used as a Student Information System by our college to manage student data, including enrolment no, registration, e-Certificates, Attendance, Phone numbers, parents' information, grades etc.

N-List for Personalized Learning: The portals like N-List, Swayam, NPTEL are helping the students towards personalized learning experiences, catering to the individual needs, interests, and learning styles of students.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://www.youtube.com/channel/UCa34FNTmFE09uzgYrp-hCNq
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

44

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

IQAC works in preparing and ensuring adherence to the academic calendar, towards the closure of every academic year, for the forth coming academic year.

Hand Book: It contains College motto, yearly planner theme, vision and mission of the college.

University Academic Calendar: The University Academic Calendar is strictly followed at SPIPS from beginning to the end.

Department Calendar Chart: The departments prepare their own Academic Calendar by keeping in mind all the curricular, co curricular, extension activities, dates / days are allocated to conduct the programmes in co-ordination with the college academic calendar as per the allotment of duties to the faculty members.

Timetable: Towards the end of session after the admission process, the time table committee drafted and circulated lectures to the faculty members as per the subject's requirement.

Teaching Plan: All the faculty members schedule their Lesson plan on the various courses to be handled. Every course is expected to have a detailed plan on the schedule of assignments, Common Class Test, Quiz and Seminar.

Internal & External exams schedule: The Committee members of CCT, PUE and university examination prepare the Examination schedule for the college before the beginning of the academic year and share it with the Calendar Committee.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

44

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

27

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time

teachers' total teaching experience in the current institution)

295

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

14

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Our internal assessment system is both transparent and robust, as evaluation plays a central role in the teaching-learning process.

Adhering to University guidelines, our internal assessment considers student attendance, writing skills, presentation skills,

and e- quizzes through our in-house developed software. Transparency is maintained through our Internal Examination Committee, established since the inception of the college, encompassing four distinct committees.

To ensure robust assessment, we implement a comprehensive internal evaluation system based on the Continuous Comprehensive Evaluation model. This includes classroom activities, regular attendance, one Common Class Test (CCT) in the offline mode, 3 Common Class Tests (CCTs) in the online mode, Pre-University Exams (PUE) following university patterns in which we adopted 3 set systems, and subject-based Assignments/presentations PPT/Mock Viva, conducted as per the academic structure. Additionally, we incorporate multiple-choice question tests, Seminars, and Book reviews as supplementary evaluative practices.

Our commitment to integrity is underscored by CCTV cameras monitoring examinations, reducing malpractices. Our invigilators diligently perform their duties, and attendance remains a critical component of our internal marking system.

If any grievance is notes then the exam cell promptly takes care and resolves it

Students can easily have access to their attendance records through the e-care portal with their logins and have the facility to pay their fees through our in-house developed softwaree-care portal.

Regarding grievances, the Examination Cell of the college promptly resolves the issues, if any.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://spipsindore.com/student-corner/examination-cell/exam-notifications/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Program Outcomes (POs) encompass the knowledge, abilities, and attitudes that students are expected to acquire upon finishing their graduate program. Course Outcomes (COs) outline the specific knowledge and skills gained at the end of individual courses, elucidating the cognitive processes instilled by each course. Program Specific Outcomes (PSOs) articulate the broader implications of program learning, emphasizing its direct impact on society and contributions to sustainability. Communication of POs, PSOs, and COs involves various approaches: sharing the Institute and department's Vision and Mission with parents during Orientation Programs and Parents-Teachers Meetings; discussing and approving POs and PSOs in Academic Excellence Committee meetings during College Governing Body Meetings; making POs and PSOs available on the Institute website; prominently displaying them in campus locations for public and student awareness; regularly reviewing them in faculty meetings with the Director and Principal; and conducting detailed framing and analysis of COs through academic committee meetings. Evaluation and planning meetings, involving subject teachers, facilitate the alignment of course outcomes with program outcomes and specific outcomes, ensuring a comprehensive and effective educational framework. Regular reviews, both unit-based and post-unit completion, further underscore the significance of course outcomes in shaping the overall educational experience.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://spipsindore.com/spips-core/pos-psos-cos/

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The college rigorously evaluates the attainment levels of Course Outcomes (COs), Program Outcomes (POs), and Program Specific Outcomes (PSOs). The assessment process involves formally defining COs, POs, and PSOs. Direct assessment tools, applied on a 20:80 proportion, evaluate COs directly through student scores in internal and external evaluations. SPIPS employs outcome-based education to ensure course and program outcomes. Objectives and outcomes are mapped for student testing, fostering PSO achievement in knowledge and skills. Regular interaction between teachers and

students, assignments, monthly tests, and internal assessments gauge assimilated knowledge as three internal tests (2 CCT, 1 PUE) marks indicate the performance of students. The college communicates student performance during internal tests to parents through Parent-Professor Meetings. The average pass percentage in university examinations reflects overall class progress. Feedback mechanisms, including an internal examination committee, enhance the teaching-learning process. Co-curricular activities, such as composition and rhetoric skills development, contribute to additional level outcomes. SPIPS prioritizes continuous assessment through steps like monthly tests, industrial visits, study tours, practical work, seminars, and internships to comprehensively achieve COs and POs.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://spipsindore.com/naac/criteria-ii/2-6-student-performance-and-learning-outcomes/

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

437

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://spipsindore.com/spips-core/annual-report/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://spipsindore.com/wp-content/uploads/2024/12/2.7.1-Students-Satisfaction-Survey-Mandate-Disclosure.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Yes, the institution's research facilities are frequently updated. A lot of emphasis is given on research in the college both for the and there is a well-defined policy for promotion of research. Research Policy is uploaded on the institutional website and implemented with the help of research and innovation committee.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://spipsindore.com/research/projects/
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

.015

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

1

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0.99 lakhs

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

13

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://spipsindore.com/research/projects/
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

10

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

3

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	IDSSS, Indore - https://www.idsssindore.in/ Samaan Society - https://samaansociety.org/
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The college has created an ecosystem for innovations and creation and transfer of knowledge which is duly supported by research cell, entrepreneurship cell, community orientation, incubation, etc. The Programs which are initiated by the Institute are the

planned keeping in view with the effective and optimized collaboration of the faculty members and students.

Commerce Club has actively promoted (IPR) awareness and Indian Knowledge System through initiatives.

Commerce Quiz:

Business Plan

Union Budget Analysis Session:

Conference on IPR: comprehensive conference was conducted by all department, featuring experts who discussed the significance of intellectual property in India. Topics included patent filing, copyright issues, and trademark protection, providing students with in-depth knowledge about IPR.

IT Fiesta 1.0: "IT Fiesta" sounds like an exciting event dedicated to celebrating all things related to information technology (IT).

AD Mad Show: The All departments conduct an AD Mad Show; in this show students promote their product through the Role play and advertisement. Students elaborate the Successful stories also of their favorite entrepreneur in form of presentation in this center.

SPIPS Fest-Innoviz-23-24: Students' setup different stalls of Food items for gaining practical knowledge of financial resources, financial management, Human Resources, Capital Structure etc.

Mock Gram Sabha: Department initiated Mock Gram Sabha where Sabha tried to explain of Panchayti Raj System and the practice of Democracy.

Arts Fiesta: The Department of Social Science organized the Fest to showcase the artistic talents of the students through best out of waste, food and games stalls.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://spipsindore.com/student-corner/clubs/

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

12

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

12

File Description	Documents
URL to the research page on HEI website	https://spipsindore.com/research/research-guides/
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

10

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

52

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://spipsindore.com/naac/criteria-ii/3-4-books/

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

142

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

6

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

8228

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Extension activities are encouraged to be taken up by the students in order to fulfill the aspiration of Vision and Mission statements of the institute, St. Paul Institute of professional studies was established in 2010 with the vision to serve the humanity, awareness, development by the Social Activity with contribution of students. Institute does all this Activity with National Service Scheme to achieve the Social Development objective. Volunteering for various tasks under NSS activities allows students to become confident, develop leadership skills, and learn about different people from different walks of life. NSS volunteers work to ensure that a needy get help to enhance their standard of living. A variety of activities are organized every year to channelize the energy and idealism of the younger generation into creative pursuits. They educate students and society regarding many issues like health, sanitation, palliation, etc. Various health camps and cleanliness drives across campus and slum areas nearby are taken out regularly to create awareness and also to motivate people to work towards a clean environment. 1. Traffic Management 2. MP Global Investor Summit 2023 3. Health Camp 4. Blood donation camps 5. HIV Aids Awareness 6. Enrolment drive and Orientation program 7. Save Girl Child and Literacy 8. Stationary Distribution and Literacy Drive 9. Road Safety Programme 10. Voting Awareness Programme 11. Participation in seminars and training programs 12. Swachh Bharat Abhiyan 13. Celebration of Important days of Importance 14. World Sight Day

15. Annual camp of NSS in adopted village

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://spipsindore.com/student-corner/nss/

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

2

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

21

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

2567

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration	
3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work	
25	
File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File
3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)	
32	
File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File
INFRASTRUCTURE AND LEARNING RESOURCES	
4.1 - Physical Facilities	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.	
<p>To provide a strong teaching and learning experinece there are 47 well-ventilated, bright class rooms out of which 4 classroom have smart boards &16 classes with projectors. All the classes and corridors have announcement speakers CCTV cameras for vigilance. There are 5 laboratories at the campus - 2 computer lab, 1 physics lab, 1 psychology lab and 1 language lab. Other Facilitiiesa well equipped air conditioned Seminar Hall with seating capacity of well over 200 students. A Conference hall and a Lumniouss hall withAV aid is set up exclusively to host special guest lectures and workshops. Mass Media and CommunicationRoom to produce e-content by faculty. Canteen area and car parking area to conduct</p>	

outside classroom activities, Upper Library floor for self study. Support facilities such as photocopy section for students to get assignment files and notes photocopies. Separate rooms for IQAC, Examination Control Room, Department Exhibitions, and stores.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://spipsindore.com/facilities/physical-facility/

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The institute has a multipurpose, aesthetic and well equipped auditorium at the third floor with more than 5000 sq.ft. area and seating capacity of 600. Clubs support amenities: Music Club Stock: Synthesizer - 1 Tabla - 2 Clap Box - 1 Congo Half Cut - 1 Harmonium - 1 Marcos, Khanjari, Egg Shakers - 1 each Bongo - 1 Dholak - 1 Karaoke set - 1 Dance Club: 7 woofer speaker and regular activities in the canteen area. Arts & photography: Special Committee that organizes poster exhibition and photography exhibition special classrooms and/or soft boards at the ground floor are allotted class wise. The auditorium backdrop as well is designed and put up by the students for all major events. Sports Activities The indoor events are practiced at the auditorium and the outdoor events at the adjoining playground at the back-end of the college. All the required amenities, kit, etc. are under direct access of the sports officers Other Extra and Co curricular For activities under the NSS and NCC the front pathway, car parking and other allotted venues are used.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://www.youtube.com/live/wZZRqBmJcLY?si=l8pObJx4ZCvwH0qs

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

33 lakhs

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College has a automated library situated at the second block with an area of about 9200 sq. ft., and online N-list consortium with remote access is available for refereeing e-books for faculty, staff and students with access more than 31,35,000 e-books and 6000+ e-journals. To enrich student's and reader's curiosity, there are 13,000+ physical books of various genre (academic and non-academic) at the library. In addition, there are:

- Periodicals - 29
- Magazines - 21
- CDs - 267
- Newspapers - 11

additional amenities include: Computer - 4 Camera - 6 Printer with Scanner - 1 Biometric Machine - 1 Book Almiras - 38 Display Stand - 1 Magazine and Newspaper Stand - 5 Bag Stand - 2

The library also has latest syllabus for all courses at the college, and question papers of the university exams of the previous years are available for reference. Record of issue and return is maintained using library cards and the automated system at the library.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://spipsindore.com/facilities/library-2/

**4.2.2 - Institution has access to the following:
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources**

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

3.5 lakhs

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

92

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

With a complete WIFI campus, our educational institute prioritizes technological advancement by frequently updating its IT facilities as per a well defined IT policy of SPIPS. We understand the vital role of modern technology in enhancing the learning experience. The Department of Computer Science ensures that our students have access to state-of-the-art equipment and software at both computer labs that have active and adequate internet connectivity. Moreover, we provide ample bandwidth for internet connection, facilitating seamless access to online resources, research materials, and collaborative platforms to the faculty to aid them to prepare for their lectures by providing individual LAN connections in each faculty cabin and at the common systems at each floor. Details of the broadband service subscribed by the institute:

No. of Connections

2 (Two)

Service Provider

1. Airtel
2. Airtel

Plan Name

1. Airtel-UL-Xtreme Premium
2. Airtel-LT-Xtreme Ultra

Plan Details

1. Unlimited GB 300 Mbps/1024 Kbps COMBO
2. Unlimited GB 200 Mbps/1024 Kbps COMBO

Plan Charges

1. Rs. 1499.0
2. Rs. 2997.0

•

1. Director's Cabin, Principal's Cabin, Office, Computer Labs, Mass Media Room, Library - DVR
2. Floors - Faculty Chambers, Library

Details of the broadband service subscribed by the institute in the academic year 2022-23 onwards:

No. of Connections

2 (Two)

Service Provider

1. Jio
2. Airtel

Plan Name

1. Jio unlimited : postpaid_3999_3M
2. Airtel-Xstream elite 1498 UL Combo

Plan Details

1. Unlimited GB 1GBps
2. Unlimited GB 300 MBps

Plan Charges

1. Rs. 3999
2. Rs. 1498

•

1. Director's Cabin, Principal's Cabin, Office, Computer Labs, Mass Media Room, Library - DVR
2. Floors - Faculty Chambers, Library

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://spipsindore.com/naac/criteria-v/4-3-it-infrastructure/

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1571	148

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.youtube.com/watch?v=JoLFixbi4Fc
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

515.35

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

There are well-defined policies to ensure efficient resource management at SPIPS, respective internal committees oversee the use, maintenance, and periodic updating of resources, conducting regular checks to promptly address any issues and ensuring equipment is stored in designated rooms.

Inventory management is organized through stock registers maintained by in-charge staff, keeping track of supplies. Usage approvals come from the Principal, with students adhering to a code of conduct introduced during orientation, emphasizing responsible behavior. Policy documents guide the procedures for maintenance and updates, addressing contingencies effectively.

Faculty and student in-charges actively maintain resources by reporting damages or needs to the staff supervisor, who then requests approval from the Director for necessary updates. The staff supervisor is responsible for daily maintenance tasks, ensuring efficient operations on each floor through assigned staff duties.

The Director's role includes conducting inspections and approving enhancements, ensuring facilities are well-maintained. Through established protocols, committee involvement, and management support, resources are utilized and maintained to create a productive learning environment. This structured approach supports both academic and extracurricular programs, fostering a conducive atmosphere for students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://spipsindore.com/facilities/physical-facility/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

289

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

299

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://spipsindore.com/naac/criteria-v/5-1-student-support/
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

1208

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression	
5.2.1 - Number of outgoing students who got placement during the year	
54	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
5.2.2 - Number of outgoing students progressing to higher education	
190	
File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File
5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year	
5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year	
6	
File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year	
16	

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Student Council is not formed in the college as the Department of Higher Education and Affiliating University has not directed to conduct the elections for council. However, St. Paul Institute of Professional Studies, Indore has constituted various committees with student representatives to ensure the smooth functioning of the institute. The four houses have captain, vice captain, sports captain, literary and cultural captains to ensure the student leadership. The students are included in under mentioned core committees of the college to ensure student participation and to aid in their overall development:. The college believes in promoting inclusive practices for social justice and better stakeholder relationships. The institute promotes value-based education for inculcating social responsibility and ideal citizenship in students. For this the institution has necessary infrastructure and encourages active participation of the students in academic, social, cultural and leisure activities. College believes that for overall and holistic development, the participation of students plays a major role. Keeping this in view the college has a representation of students in specific cases as members in all the inhouse committees.

In addition to these committees, students also lead seminars and webinars, serving as sources of inspiration and motivation for their peers. Class representatives, one boy and one girl are selected from each class and regular meetings are conducted with the Director and Principal.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://spipsindore.com/naac/criteria-v/5-3-student-representation/

5.3.3 - Number of sports and cultural events / competitions organised by the institution

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Association of St. Paul Institute of Professional Studies, Indore, officially registered under the Madhya Pradesh Society Act, 1973 (03/27/01/23865/21) on November 25, 2021, plays a pivotal role in fostering strong connections between alumni, the institution, and current students. Our Alumni are the members of each Board of Studies and IQAC. Alumni members participate in technical seminars, webinars, deliver guest lectures, mentor events, and serve as judges for technical activities. An annual Alumni Annual Meeting is hosted by the college, designed to facilitate interaction among management, faculty members, and alumni. The process for alumni involvement is facilitated through the filling of an alumni form by each student in the Final Year Batch. These forms are meticulously managed by the respective classteacher. A nominal registration fee of Rs. 100 per person is contributed by alumni to become part of the alumni association. While the college and its alumni are relatively young, they have made notable non-financial and financial contributions to the institution, including a sum of Rs. 275097 during the assessment year. Flat Panel Interactive Boards were purchased through Alumni fund. The alumni association's impact extends beyond financial support, encompassing activities like alumni guest lectures, sharing expertise in performing arts, contributing to the quality of education, providing career counseling and guidance, voicing opinions through the Internal Quality Assurance Cell, and contributing articles for the annual magazine. Alumni actively engage in nurturing and advancing the educational mission of the institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://spipsindore.com/spips-core/alumni-corner/

5.4.2 - Alumni's financial contribution during the year

D. 2 Lakhs - 5 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Vision:

To form global citizens with professionalism and efficiency, Character and commitment, who will take our nation and the world to greater heights!

Mission:

- Molding the students into competent, committed and contributing citizens of the global family.
- Producing value-driven, globally competent professionals through world-class education and skills.
- Inculcating true values in the future professionals and creation of integrated personalities with discipline and quality in both professional and personal lives.
- Enabling the students to set goals ever higher, inspiring them to relentlessly pursue the goals set, and motivating them to enthusiastically work towards achieving them.

The college is dedicated to the social upliftment of students, aligned with its Vision and Mission. The administration ensures excellence in teaching, research, and outreach initiatives.

The Governing Body, led by the Chairman and Secretary, serves as

the policy-making authority. It convenes twice annually to review policies, strategies, achievements, budgets, and future plans. The Academic Council, chaired by the Principal, also meets biannually to focus on curriculum design, teaching-learning, and evaluation processes. Expert suggestions provide valuable input for academic enhancement.

The IQAC oversees the institution's quality by conducting audits, awareness programs, student feedback and surveys, and training sessions for faculty and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://spipsindore.com/naac/criteria-vi/6-1-institutional-vision-and-leadership/

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The college operates with a Managing Committee and Governing Body, including representatives from the Affiliating University and the Department of Higher Education. The Principal, as the member secretary of the Governing Body, oversees administrative and academic decisions.

As an autonomous institution, statutory bodies function with defined roles and responsibilities. The college fosters participative and decentralized administration, ensuring representation from faculty, staff, and students. Academic activities are decentralized, empowering faculty through delegated authority and leadership opportunities, such as coordinating cells and leading committees.

Faculty actively participate in syllabus design through the Board of Studies (BoS) and contribute to academic and research discussions during meetings. The Governing Body formulates policies, approves budgets, and introduces programs, while the Academic Council handles curriculum design and admission rules. Department heads collaborate with faculty for daily operations, and the IQAC coordinator ensures compliance with policies and strategic decisions.

Teachers contribute to decisions through roles on boards of

studies, research councils, and committees. The Student Council ensures student representation in governance via feedback and class meetings.

Participative management ensures equality and transparency across academic and administrative roles. Regular dialogue among the Director, Principal, heads, and staff fosters effective decision-making, while financial matters are resolved collaboratively in finance committee meetings.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://spipsindore.com/naac/criteria-vi/6-1-institutional-vision-and-leadership/

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Achieving optimal outcomes requires a robust and well-structured plan. Institutional growth and development depend on creating and implementing an effective strategic framework. The college's comprehensive strategic plan, developed with stakeholder inputs, aims for holistic progress by focusing on infrastructure, teaching-learning processes, student and faculty development, co-curricular and extracurricular activities, and research strategies.

Faculty clusters, formed based on specializations, enhance research initiatives. Innovative teaching methods, supported by smart classrooms equipped with high-quality projectors, make learning engaging and effective. These classrooms enable faculty to use slides, videos, and audiovisual modules, simplifying complex concepts and enriching the student learning experience.

Through the integration of innovation and high standards, academic initiatives and curricula are designed to meet the evolving needs of both current and future national and societal challenges.

In addition to well-equipped classrooms, the college has successfully established a functional incubation center to nurture

future entrepreneurs. The institution is also committed to achieving an optimal student-to-faculty ratio and student-to-computer ratio.

Having evolved from a new college to achieving NAAC accreditation and attaining autonomous status, the institution demonstrates its potential for excellence. It now aims to expand further by introducing new courses ensuring its offerings meet current and future societal and national demands.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://spipsindore.com/about-spips/strategic-imperative/strategic-plan/
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The college has established statutory and non-statutory bodies that operate in alignment with its vision, as well as the regulations and policies set by the government, UGC and the affiliating university. The institutional structure includes the Governing Body, Academic Council, Boards of Studies, the Director, the Principal, IQAC, College Coordinator, Departments Heads, Faculties and Staff.

The Governing Body, chaired by the Chairman and Secretary, serves as the apex authority for enforcing policies, overseeing recruitments, service guidelines, and infrastructure development.

1. Rules for Appointments and Services:

The college adheres to well-defined standards for hiring and promotions. personnel are appointed following university, state government, and UGC norms and institutional policies. Prompt recruitment and promotion of qualified faculty ensure effective teaching-learning processes.

2. Policies:

Comprehensive policies on quality, human resources, research,

student support, IT, and infrastructure, along with a clearly defined code of conduct, are accessible on the college website. All appointments comply with UGC norms to maintain statutory regulations.

The IQAC, aligned with NAAC guidelines, drives quality enhancement initiatives. The Controller of Examinations ensures adherence to the academic calendar, managing examinations and timely result declarations. Department Heads oversee activities, while committee coordinators plan annual programs. Administrative tasks, supervised by the management, ensure smooth operations.

File Description	Documents
Paste link to Organogram on the institution webpage	https://spipsindore.com/spips-core/organagram/
Upload any additional information	View File
Paste link for additional Information	https://spipsindore.com/spips-core/mandate-disclosure/

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution implements various welfare measures to support teaching and non-teaching staff. Employees' children receive concessions on educational fees, Accidental insurance coverage

extends to all employees and students. Staff are entitled to provident fund benefits, along with Casual Leave, Medical Leave, Duty Leave, and Maternity Leave in compliance with regulations. Annual vacation includes three weeks in summer and two weeks in winter, aligning with government norms to rejuvenate faculty. Additionally, a Staff Welfare Club promotes recreation and well-being, while support is extended during unforeseen circumstances.

The institution emphasizes career development for all employees, faculties presenting papers at conferences or publishing in national and international journals are reimbursed as per policy. Faculties are encouraged to pursue Ph.D. programs and become research guides. Non-teaching staff are motivated to enhance their qualifications. The institution provides career advancement opportunities, free capacity-building training, and orientation programs. Regular workshops focus on research methodologies, ICT tools for teaching, and effective teaching-learning practices. Financial assistance is available for attending Faculty Development Programs (FDPs) and workshops. Collaborative training sessions further support professional growth, ensuring continuous enhancement of skills and knowledge for all staff members. These initiatives reflect the institution's commitment to fostering a supportive and growth-oriented work environment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://spipsindore.com/spips-core/welfare-measures/

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

26

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

12

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

17

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The institution ensures financial compliance through internal and external audits of financial transactions. All statutory audit and accounting requirements are strictly followed.

Internal Audit: Conducted by the financial department, all vouchers and expenditure details are regularly verified. A compliance report is submitted to the Management via the Head of the Institution. Any discrepancies found are addressed promptly.

External Audit: Chartered accountants conduct periodic audits as per government regulations. This process includes examining cash books, bank books, fee records, salary registers, library books, and fund utilization for activities like seminars, conferences, and development programs. The audit team reconciles bank balances,

verifies opening and closing balances, and evaluates fund usage.

Audit Process: Internal audits verify bills and vouchers under various expense heads. External audits address discrepancies through supporting documents, ensuring accurate reporting.

Objections and Rectifications: Audit objections are resolved by the accounts department, and an Action Taken Report is submitted to the Finance Committee and the auditor for approval. The administrative team ensures timely calculation and deposit of arrears and income tax.

This robust mechanism promotes financial transparency and accountability, ensuring effective management of resources.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://spipsindore.com/wp-content/uploads/2024/08/Audit-Report.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

9.11

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution has a structured financial system to ensure optimal resource utilization for academic, administrative, developmental, and maintenance needs.

Finance Committee: The Governing Body and Finance Committee oversee financial decisions, including planning, implementation, and resource management. They review funding patterns, provide strategies for resource mobilization, and align financial practices with the institution's Vision and Mission.

Fund Mobilization: Major internal resources include academic receipts (admission, tuition, and examination fees) and contributions like donations, endowments, and memorial prizes from staff and guardians.

Fund Allocation: Annual budgets are prepared based on inputs from academic departments and cell in-charges, considering requirements for laboratory development, consumables, computing facilities, library resources, teaching-learning processes, training, extension activities, and software upgrades.

Fund Utilization: Allocated funds are used for:

1. Infrastructure development and maintenance
2. Salaries
3. Equipment procurement and upkeep
4. Seminars and workshops
5. Student support (scholarships, fee concessions)
6. Extension activities
7. Sports promotion
8. Library expenses
9. Examination-related expenses
10. Research seed funding

Audits: Internal and external audits are conducted regularly, with prompt resolution of any objections to ensure financial accountability and transparency.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://spipsindore.com/wp-content/uploads/2024/08/Audit-Report.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made

during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

To uphold high standards in academics and administration, continuous monitoring and improvement are vital. The IQAC takes the following initiatives to ensure sustained quality enhancement:

- Formation of Administrative and Academic Audit (AAA)
- Adoption of Outcome-Based Education (OBE)
- Attainment and refinement of course outcomes
- Introduction of value-added courses
- Implementation of CBCS by 2025
- Introduction of open electives and an increased number of professional electives
- Mandatory internships for students
- Enhanced industrial and field visits
- Examination reforms
- Installation of solar panels for sustainability
- Establishment of an incubation center
- Participation in NIRF, ARIIA, and other ranking processes
- Engagement in extension activities
- NPTEL credit transfer
- Institutional academic audits for outcome enhancement

The alumni network plays a key role in fostering collaborations, supporting institutional development, and improving placement opportunities. It has also strengthened Industry-Academia partnerships, facilitating advanced research and practical exposure for students and faculty. These measures collectively contribute to achieving the institution's vision of academic excellence and holistic development.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://spipsindore.com/igac/action-taken-reports/

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC periodically reviews teaching, learning, and academic operations through various measures:

Administrative and Academic Audit (AAA): Internal audits are conducted by collecting self-evaluation reports from departments and internal peer teams led by senior faculty.

Feedback Mechanisms:

- **Teaching-Learning Process:** Students provide feedback on teachers and the educational process, with additional inputs from parents during general and class PTA meetings.
- **Exit Surveys:** Feedback from graduating students helps enhance teaching, learning, and evaluation standards.
- **Curriculum Feedback:** Stakeholder inputs are gathered to align the curriculum with local, national, and global development needs.

Support for Learners: Remedial classes for slow learners, special provisions for advanced learners, NPTEL courses, higher education coaching, peer and blended learning, and online tests via the in-house LMS and Moodle platforms. The Mentor-Mentee system provides academic and counseling support.

ICT and Smart Classrooms: Teaching is enhanced through ICT-enabled classrooms, lecture capturing systems, Google Classroom, visual learning centers, and e-content platforms like YouTube and NDLI.

Innovative Practices: Methods include activity-based, participative, and project-based learning, problem-solving, collaborative peer learning, hands-on training, flipped classrooms, mind mapping, role play, and modern technologies. These approaches ensure an engaging and effective learning experience.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://spipsindore.com/igac/aaa-reports/

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used

A. Any 4 or all of the above

for improvement of the institution
Collaborative quality initiatives with other
institution(s) Participation in NIRF Any
other quality audit recognized by state,
national or international agencies (such as
ISO Certification)

File Description	Documents
Paste the web link of annual reports of the Institution	https://spipsindore.com/spips-core/annual-report/
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute strongly believes and adheres to the principles of equality, freedom and the dignity of every individual. Therefore, the Gender Champions Club and Women and Child Protection Committee are operational in college to ensure both gender equality and equity by conducting various activities apart from the curriculum. It includes Guest Talks, Art and Literary Competitions on the related topics, Smart Girl Workshops, Self Defence Workshops, Awareness and Sensitisation Programmes and the Celebration of all the major days including National Girl Child Day and International Women's Day. These programmes are conducted in tune with the State and Central Government Programmes of women empowerment.

Besides, Women Empowerment is a compulsory subject for all the Second-Year classes in the Foundation Course. The institute ensures the safety of girl students in campus by monitoring through CCTV Cameras and the security personnel of the campus consist of women staff. The other features include Girls Common Room, Special Counselling and Health and Hygiene Programmes. The activities of the Gender Champions club focus on all gender including third Gender and the experience shared by resource

persons and brain storming sessions on gender equity through case studies help the students to have a clear perception and healthy attitude towards gender equality not only among students but also the society we belong.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://spipsindore.com/naac/criteria-vii/7-1-institutional-values-and-social-responsibilities/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

There are various measures taken in St. Paul Institute of Professional Studies for the management of degradable and nondegradable wastes and it includes: Dustbins and waste bins are placed in every nook and corner of the campus including class rooms. Separate waste bins are placed for the wet and dry waste in order to dispose properly. Campus floor cleaning is done without using hazardous chemicals. There is a separate system for the collection of E- waste and the disposal is done with the help of the Indore Municipal Corporation. In order to recycle the domestic waste a vermin compost plant is constructed at the backyard of the campus. The decomposed waste from the vermin compost plant is used as the fertiliser for the campus greenery. Proper sign boards with captions are placed in different parts of the campus in order to create awareness among all. The assistance of the qualified staff is taken for the disposal of the E-waste. The activities in the college including Environment Protection Committee, NCC and NSS ensure the use of ecofriendly products. No hazardous waste is

generated in the campus. The collected waste of the campus is properly disposed by abiding instructions prescribed the local government.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5.Beyond the campus environmental promotional activities 	A. Any 4 or all of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,	A. Any 4 or all of the above
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reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Our institute believes in the beauty of cultural diversity and religious plurality. Therefore, with a view to tolerance and harmony towards cultural, regional, linguistic, communal, socioeconomic and other diversities, our college conducts and participates in numerous programmes which includes the celebration or observation of: Madhya Pradesh Foundation Day Hindi Diwas World HIV/AIDS Day World Cancer Day Sadbhavana Diwas National Youth Day National Unity Day Teachers Day Plantation Day Ambedkar Jayanti Celebration of Diwali, Holi, Christmas, Good Friday, Easter, World Book and Copy Right Day, etc. In order to take up the gender issues and make aware about the gender equity and equality we celebrate: National Girl Child's Day International Women's Day besides conducting various literary programmes related to the same.

Moreover, in tune with the patriotic fervor, the important national festivals are also celebrated with much enthusiasm and it includes: Independence Day Republic Day Gandhi Jayanti Constitution Day Birsa Munda Jayanti Art and Literary Competitions are an integral part of our extracurricular activities which are themed on various local, national and international topics which are related to inclusion and situatedness. These events help the students to understand the concept of unity in diversity and of different cultural, social, economic and other issues.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

SPIPS takes up various programmes for the sensitization of students and the employees towards constitutional obligations, values, rights, duties and responsibilities of the students as the citizens of the country. We believe in the socialistic, secular and democratic principles of our constitution. In order to make aware about the cultural heritage, national ideals and the values, the preamble of Indian Constitution is placed in different localities of the campus, National Anthem, National Song and Prayer for the Motherland is conducted in the Morning Assembly as per the weekly schedule. Besides, all the major National Days of importance are celebrated for inculcating the constitutional ideals and values and it includes Independence Day, Constitution Day, National Unity Day, Army Day, Gandhi Jayanti, Republic Day, Ambedkar Jayanti, etc., the meaning programmes in these celebrations, the experience sharing by the great personalities including freedom fighters and retired defence personnels help the students and the employees to abide these great values in their daily lives. The patriotic themed programmes in the inter-house art and cultural events like Vote India Campaign, Independence Day Celebration, Republic Celebration, etc, help the students to imbibe the national goals and ideals. The events taken up by the National Cadet Corps like Army Day, Youth Day etc, help in fulfilling the desired goals.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this

A. All of the above

regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebration of all the major festivals and observation of the major days of national and international importance are an integral part of life at St. Paul Institute of Professional Studies, Indore. The major commemorative days include: World Environment Day, Vanmahotsav Celebration, Plantation Day, National Girl Child's Day, Sadbhavana Diwas, Birsa Munda Day, World Human Rights Day, National Unity Day, Hindi Diwas, World HIV/AIDS Day, International Women's Day, Gandhi Jayanti, Ambedkar Jayanti, Constitution Day, World Book and Copy Right Day, World Sight Day, National Unity Day

We ensure that all the major festivals are celebrated in our institute which are:

Independence Day, Diwali, Holi, Christmas, Eid, Republic Day, Easter, Guru Nanak Jayanti, Gudi Padwa. All these commemorative days and festivals are celebrated and observed in the Morning Assembly programmes with a proper flow of the programme that includes a message, Power Point Presentation, Presentation and address by the dignitaries. The celebrations of the major festivals are also conducted by the Programme Committee with colourful Programmes. Besides, different committees of the college

take up the celebrations and commemoration of the events which fall under their discipline. All these programmes ensure educational and awareness aspects and help the students to participate in the social and the global current of lives.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

St. Paul Institute of Professional Studies (SPIPS) in Indore excels in holistic education through two key practices: Mentorship and Counselling and Social Commitment for Holistic Growth.

Mentorship and Counselling

This program supports students' academic and personal development by offering structured guidance and emotional support. Mentorship at SPIPS aims to build professionalism, resilience, and decision-making skills. Faculty mentors work closely with students, addressing challenges and fostering a supportive environment. Activities such as personality development sessions and team-based learning foster cooperation, self-discipline, and self-confidence. The faculty also models positive behavior, inspiring students academically and personally. The program has led to improved student confidence, academic performance, and success in further studies and career placements.

Social Commitment for Holistic Growth

SPIPS instills social responsibility by engaging students in community service, like literacy drives and visits to orphanages. Monthly social initiatives develop empathy, leadership, and teamwork, preparing students to contribute meaningfully to society. The involvement of NCC and NSS volunteers in activities like blood donation reinforces their civic responsibilities. This

initiative has enhanced students' problem-solving abilities, emotional well-being, and social awareness, creating well-rounded individuals ready for global challenges.

File Description	Documents
Best practices in the Institutional website	https://spipsindore.com/naac/criteria-vii/7-2-best-practices/
Any other relevant information	https://spipsindore.com/naac/criteria-vii/7-2-best-practices/

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

St. Paul Institute of Professional Studies (SPIPS) in Indore, founded in 2010, strives to shape global citizens through value-based education. While Indore has numerous educational institutions, SPIPS uniquely integrates Christian philosophy and a focus on community service. Within a short span, it has earned a reputation for cultivating students who are disciplined, ethical, and committed to societal well-being.

SPIPS Rural and Urban Upliftment Programs

SPIPS takes its role in societal development seriously, focusing on both rural and urban upliftment programs that address social, economic, and environmental challenges. Serving surrounding villages and urban slums, these initiatives cover a range of issues like literacy, health, sanitation, and environmental awareness. Programs operate in Dudhiya, Ralamandal, Begamkhedi, Bicholi Kakkad, and Palda, promoting health, social awareness, and gender equality, and improving residents' quality of life.

SPIPS students, through NSS and NCC, actively engage in community outreach and environmental programs, fostering discipline and patriotism. Activities include health check-up camps, traffic awareness campaigns, community literacy drives, and cleanliness initiatives. Additionally, SPIPS organizes street dramas on social issues, drainage projects, and resource-sharing efforts like food and stationery distribution. These programs exemplify SPIPS's mission to develop responsible citizens dedicated to national growth.

File Description	Documents
Appropriate link in the institutional website	https://spipsindore.com/about-spips/institutional-distinctive/
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

St. Paul Institute of Professional Studies takes various dynamic activities for the institutional well being and practices. The Committees such as Gender Champions Club, Women and Child Protection Committee, Environmental Protection Committee, Morning Assembly Committee, National Cadet Corps and National Social Service Scheme have included various activities in this direction apart from the other institutional initiatives which are: Installation of Solar Panels for the Conservation of Energy. In campus and beyond the campus plantation events. Cleanliness and awareness Programmes Celebration of major days Planation Drives Workshops on Green Activities Activities related to Rural Upliftment Programme Activities related to Urban Upliftment Programmes Gender Sensitivity Workshops Workshops and Sessions on Health and Hygiene Celebration of Festivals Celebration of Patriotic Days Observation and Commemoration of Major national and international days. Awareness programmes through banners and posters. Promotion of more LED bulbs Promotion of ecofriendly products Promotion of Green Energy Promotion for the use of digital library

Have celebration of unique dyas of national and international importance

Promotion for the use of bicycles Promotion for plastic free culture.